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WORLD
KRIS SAYER

The Vancouver Comic Arts Festival celebrates local comic artists over a two-day extravaganza at the Roundhouse. Thousands of fans gather to share their enthusiasm for the art of ink and colour. Photo by Shawn Sviridov, 2016.



ANNUAL REPORT

Roundhouse Community Arts & Recreation Society
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Roundhouse Community
Arts and Recreation Society



Annual Report
2015 - 2016



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Roundhouse Community Arts and Recreation Society
Board of Directors 2015 - 2016

Executive

Craig Giles	President
Andrew Dilts	1 st Vice President
Matthew Parker	2 nd Vice President
Trevor Brady	Treasurer
Andrea Han	Secretary

Board Members

Greg Allen
Aleya Bhaloo
Nirm Blatchford
Michelle Cho
Nika Collison
Andrew Dilts
Krista Edwardson
Andrea Han
Evan Hilchey
David Jensen
Derek Kaplan
Danielle Leroux
Adrian Mitescu
Biliana Velkova

Advisory Council

Elizabeth Snow Chair

Leslie Adams

Ingrid Alderson

Brent Belsher

Robert Dewey

Adam Hunter

Joslin Kobyłka

Ralph McKnight

Keith McMyn

Sarah Muff

Michael Noon

Setty Pendakur

Raj Sihota

Park Board Liaison

Sarah Kirby-Yung Vancouver Park Board Commissioner

Staff

Navdeep Sidhu	Supervisor of Arts & Recreation Services, Roundhouse Community Centre (to June 2016)
Wes Uyeyama	Acting Supervisor of Arts & Recreation Services
Peter Fox	Director of Recreation, Vancouver Park Board (to February 2016)
Donna-Lynn Rosa	Director of Recreation, Vancouver Park Board
Bonni Gordon	Recording Secretary to the Board / Annual Report Production

The Roundhouse Community Arts & Recreation Society
Annual General Meeting: Agenda
Wednesday, November 16, 2016 @ 7:30 pm

1. Call to Order
 2. Approval of the Agenda
 3. Adoption of Rules of Order
 4. Approval of the Minutes: AGM of November 18, 2015
 5. Business Arising from the Minutes
 6. Greetings from the Park Board: Commissioner Sarah Kirby-Yung
 7. President's Report: Craig Giles
 8. Report of the RH Advisory Council: Elizabeth Snow
 9. Reports from Standing Committees:
 - Board Recruitment & Nomination: Andrew Dilts
 - Governance: Andrew Dilts
 - Bylaw and constitution amendments: British Columbia's new *Societies Act*
 - Facilities Committee: Adrian Mitescu
 - Finance Committee: Trevor Brady, Treasurer
 - Finance Report
 - Appointment of Auditors for 2016-17
 - Program Committee: Andrea Han
 10. Election of Directors: Andrew Dilts
 - Steve Jones 2 year Term
 - Gillian Crouch 2 year Term
 - Blake Chersinoff 2 year Term
 - Mark Haney 2 year Term
 - Sila Sahin 2 year Term
 11. Swearing-in of Directors: Commissioner Sarah Kirby-Yung
 12. Thank You to Outgoing Directors
 13. Other Business
 14. Adjournment
-

**Minutes of 2015 Annual General Meeting
ROUNDHOUSE COMMUNITY ARTS & RECREATION SOCIETY
Wednesday, November 18, 2015 / 7:30 pm**

Board Members in Attendance:

Craig Giles – President
Matthew Parker
Greg Allen
Trevor Brady
Greg Allen
Nirm Blatchford
Michelle Cho
Andrew Dilts
Andrea Han
David Jensen
Danielle Leroux
Adrian Mitescu
Biliana Velkova

Regrets:

Christine Baudry
Nika Collison
Sarah Muff
Michael Noon
Raj Sahota
Navdeep Sidhu, Supervisor of Arts & Recreation
Services
Kristi Douglas, Acting Supervisor

Advisory Council:

Ingrid Alderson
Leslie Adams
Robert Dewey
Adam Hunter
Ralph McKnight
Setty Pendakur
Elizabeth Snow

Guests:

Park Board Commissioner Sarah Kirby-Yung
Gurdev Chandi, Auditor
Kathleen Laverty
Derek Kaplan

Staff:

Maria Castillo, Production Administrator
Cyndy Chwelos, Arts Programmer
Gabe Dennis, Youth Worker
Marie Lopes, Arts Programmer
Andrew McCaw, Technical Director/Production Manager
Kayce Honey, Production Assistant
Valerie Ferrar, Recreation Programmer
Ny Lah
Arlene Herauf, Recreation Facility Clerk
Bonni Gordon, Board Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 7:32 pm.
Craig Giles was in the Chair, and welcomed all present.

2. APPROVAL OF AGENDA

The agenda was approved by consensus.

3. ADOPTION OF RULES OF ORDER

MOTION: Moved, seconded

To adopt Robert's Rules of Order

MOTION CARRIED

4. APPROVAL OF THE MINUTES

MOTION: Moved, Seconded

To Approve the Minutes of the previous Annual General Meeting on Wednesday, November 19, 2014 as presented.

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No business to report.

6. GREETINGS FROM THE PARK BOARD – Commissioner Sarah Kirby-Yung

Commissioner Kirby-Yung reported a very busy first year with the PB. She acknowledged the efforts of the Board in the last year. Sarah thanked Craig and all the Board for their hard work. She noted the Mayor's awards event and confirmed what a vital place the Roundhouse is.

7. REPORT OF THE ADVISORY COUNCIL – Ingrid Alderson, Chair

Ingrid welcomed all and noted the AC members present. She reported the Advisory Council was formed in 2004 and noted the job of the AC is to advocate for the RH in the broader community. She reported the AC includes many past Presidents and Board members.

Ingrid reported a formal AC meeting took place in May and noted Navdeep and Kristi were present at the meeting. She reported it was a good meeting with informative updates. Ingrid reported no new projects had been initiated since the completion of the four films of the RH Story Project.

Ingrid noted this is her last report as she is stepping down as Chair after ten years of contribution and reported Elizabeth Snow will be the next Chair. Ingrid thanked everyone very much and expressed her commitment, joy and love of the RH. She thanked Craig and the Board for their work. Ingrid gave particular thanks to the RH staff and to Bonni for all their support.

MOTION: Moved, Seconded

To Accept the Report of the Advisory Council

MOTION CARRIED

8. PRESIDENT'S REPORT- Craig Giles

Craig began by thanking everyone for attending. He noted it had been great to see all the hard work and contributions to the RH in his third year as President.

Craig thanked all the staff and Board for their efforts. He directed all to review the Volunteer Report and the visuals summarizing volunteer hours and gave special thanks to them. He noted all the reports and named a few highlights.

Craig briefly mentioned the re-negotiation of the Joint Operating Agreement, what caused the standstill, and noted the continued efforts to resolve negotiations quickly with a community spirit. He summarized the main points and expressed his confidence in a better JOA as the outcome.

Craig reported the road ahead includes the theatre and seat replacement campaign as a main focus. He expressed his belief that all will continue to make the RH the best place it can be.

Craig concluded with thanks to the staff, Board and Advisory Council and believes the RH continues to attract the very best people, "jewels".

MOTION: Moved, Seconded

To Accept the President's Report

MOTION CARRIED

9. REPORTS FROM STANDING COMMITTEES

9.1 Board Recruitment & Renewal – Greg Allen

Greg reported a generally stable year and noted four interested applicants. He thanked everyone for their great work. All gave a round of applause. He noted he was looking forward to the efforts of the interesting, dynamic mix of Derek, Krista and Aleya.

MOTION: Moved, Seconded

To Accept the Board Recruitment Report

MOTION CARRIED

9.2 Communications Committee – Michelle Cho

Michelle reported the Communications committee grew quite a bit the past year with a number of new members. She thanked RH Communications Coordinator, Hanne Lene for all her extraordinary work.

Michelle concluded her report and noted she is looking forward to the upcoming year.

MOTION: Moved, Seconded

To Accept the Report of the Communications Committee

MOTION CARRIED

9.3 Facilities Committee – Michelle Cho

Michelle directed all to the report and the list of four sub-committees – café and front entrance displays, expansion of theatre and train pavilion, replacement of seats for theatre, and outdoor roundabout seating.

She noted and invited all to look out for the theatre seat campaign. Michelle reported the committee will continue their work to find the best outdoor seating for the turntable.

MOTION: Moved, Seconded

To Accept the Report of the Facilities Committee

MOTION CARRIED

9.4 Finance Report, Audited Financial Statements, Appointment of Auditors for 2014-15

Trevor began with special thanks to Maria for all her work.

He reported a change in long-term capital budgeting and noted the quantity of outworn equipment/items at the RH. He reported the inventory and inventory costing process and expressed thanks to the staff who participated. He reported the task of enhancing the budgeting process and again thanked all staff who worked on this. He noted the importance of tracking and improving overall procedures.

He directed all to the completed Financial Statements, briefly noted the planning process and revenue data. He thanked Maria and Krista for the quality of their work.

MOTION: Moved, Seconded

To Accept the Report of the Finance Committee

MOTION CARRIED

MOTION: Moved, Seconded

To Accept the Audited Financial Statements dated June 30, 2015

MOTION CARRIED

MOTION: Moved, Seconded

To appoint Manning Elliot as the Auditors for 2015-2016

MOTION CARRIED

9.5 Program Committee – Andrea Han

Andrea read highlights from the report and noted the committee included seven Board members and two community members.

Andrea noted the large community the RH serves, the dynamic programming, and how most events are sold out. In particular, she noted Art Mart featuring local artists demonstrating and selling their work on the Turntable, and gave special thanks to Cyndy and Val for their involvement. Andrea noted *The World Remembers* exhibit and the production of the play, *Jake's Gift*, about a World War II veteran. Andrea also reported briefly on the projects of Tin Can Studio with the Good Idea lab and Food Mash-ups, part of the successful program, Summer on the Turntable.

Andrea concluded her report with special thanks to the RH programming staff and all the volunteers.

MOTION: Moved, Seconded

To Accept the Report of the Program Committee

MOTION CARRIED

9.6 Bylaw Approval – Andrew Dilts

Andrew distributed copies of the updated bylaws. He noted he had mostly harmonized the bylaws, rather than change them.

He reported small changes were made for the age of senior members, membership dues, Executive Board roles in the event of absence, naming the Advisory Council, the number of RH members to limitless, appointment of committee Chairs, conflict of interest, and staff employment requisites after six months.

MOTION: Moved, Seconded

To approve changes in the bylaws of the RH Community Arts & Recreation Society

MOTION CARRIED

10. SUPERVISOR'S REPORT- Marie Lopes

Navdeep and Kristi sent their regrets. Marie Lopes presented the report.

She began by reporting despite all changes, the RH remains a great team that produces good work because staff enjoy what they do.

She noted Navdeep has been the 'champion' of ActiveNet , and how the new system was a huge undertaking in all aspects. She also gave special note to Fraser covering the two positions of Volunteer Coordinator and Special Events assistant. She explained Roy was partially seconded to another centre and to work for the October Doors Open Vancouver event.

MOTION: Moved, Seconded

To Accept the Report of the Supervisor, Recreation Services

MOTION CARRIED

11. ELECTION OF DIRECTORS – Greg Allen

Greg announced the following directors named for election and re-appointment. He confirmed the re-election of Matthew and Andrea. He called three times for other nominations from the group.

Sarah Kirby-Yung asked the named Directors to stand together in the front of the room and repeat the formal oath she recited. All applauded.

MOTION: Moved, seconded

To Elect Andrew Dilts, Michelle Cho, Nirm Blatchford, and Adrian Mitescu to two- year terms as Directors of the Community Arts and Recreation Society

MOTION CARRIED

12. SWEARING-IN OF DIRECTORS

See item 11.

13. THANK-YOU TO OUTGOING DIRECTORS

Craig thanked Nika Collison, Evan Hilchey, Danielle Leroux and Christine Baudry very much for all their contributions to the Board.

14. OTHER BUSINESS

No other business to report.

15. ADJOURNMENT

MOTION CARRIED unanimously.

Meeting adjourned at 8:27 pm.

Roundhouse Community Arts and Recreation Society **President's Report 2015-2016**

Welcome to the 2016 Annual General Meeting of the Roundhouse Community Arts and Recreation Society. It is my privilege to present you with the President's annual report.

Opening Remarks

This was my fourth and last year as President. It has been an honour and privilege to serve the Roundhouse as a Board Member and President. Being President was at times a lot of work, but it also was wonderful to really get to know everyone who gives so much of their time and energy to the Roundhouse, and to gain a deeper understanding of the Roundhouse and everything that we do here. I could not have made it without so much help from everyone.

I want to thank all our staff (Association & PB), our partners, our patrons, our volunteers and my colleagues on the Board for their cooperation and contributions, working together in a congenial and productive working relationship. The seamless efforts of all of us working together makes the Roundhouse an exciting place to meet people and participate in recreation, fitness, art and cultural activities and thrive together as a healthy and connected community. This is how we have been voted as the Best Community Centre for the fifth time in the Georgia Straight's Best of Vancouver reader poll.

Our Mandate and Activities

The Roundhouse is unique because of our citywide mandate for enhancing arts and cultural activities in the city, in addition to recreation, fitness, and good health. We are seen in Vancouver as a "destination" community centre. Our Performance Centre and the Exhibition Hall are beehives of arts and cultural activity throughout the year. We celebrate our diversity of cultures and talents by celebrating several festivals throughout the year: Beerlesque Fundraiser, Sustenance Festival, Memory Festival, Diwali Festival, and Chinese New Year, just to name a few. We work with a large number of partners who bring ideas and creative synergies to enhance our efforts at the Roundhouse. Recreation and fitness are at the core of our programs as well. We want you to lead a healthy life, have a fit body, and open your heart and soul to arts and culture at the same time. There are health, fitness, and recreation programs for seniors, children, youth, and those in-between.

Take a look at our program guide which is published four times a year and you will find that we serve all age groups (from 2 to 95!) We have a diverse array of activities and programs to fit your needs and aspirations. You can learn woodwork and pottery, visit a craft fair, experience an art exhibition, practice yoga, bring your children or come alone. You are always welcome at the Roundhouse.

Non-Profit Society

We are a non-profit society. We operate and function as partners with the Vancouver Board of Parks and Recreation, through a joint operating agreement (JOA), to offer the programs, services, activities, and special events, designed to meet our community's arts, culture, and recreational needs. Together with the Park Board, we have a uniquely broader mandate for citywide community arts and cultural development. We fulfill this mandate by working together with an exciting array of partners: artists and arts groups to provide residences, performances, exhibitions, and learning opportunities in the arts for *all* Vancouver citizens. Our broader objective is to provide arts and cultural programs

and activities and as well to celebrate diversity of people, values, ideas, language, and cultures. We also support our partners in excelling in their own programs and activities.

Roundhouse Volunteers

We are fortunate to have a large body of volunteers (about 200 people) serving the Roundhouse and enriching its programs and activities. This brings immeasurable value, sense of service, mentorship, and a valuable example of others to admire and follow. I would like to thank all the volunteers on behalf of the board of directors and staff.

Our volunteers are unique, eager to serve the community and to do public service. They bring diversity of age, gender, background, and experience. This enriches our offerings and helps us to enrich our society.

Roundhouse Highlights of the Year

I will be brief and mention only the highlights of the year. The committee Chairs will report separately and provide detailed accounts of the initiatives undertaken and the progress made. These committee reports include: Board Recruitment, Facilities, Finance, Governance, and Programs.

In addition, the Supervisor's report provides more details regarding the operations, programs, and activities.

Renegotiation of the Joint Operating Agreement

Every year, I express the hope that the negotiations to rewrite our entire joint operating agreement which will determine how we continue to operate as a community centre will soon be concluded. In the last few months there has been quite a bit of progress and the CCA associations and the Park Board are now in the process of working through the final drafts. I am committed to see this process to the end and I have agreed to continue to act as Negotiator for the Roundhouse and act on the direction of the Board. I strongly believe that it will continue to be business as usual at the Roundhouse!

I continued to repeat and emphasize throughout this process that the Roundhouse is uniquely designated as a Community Arts and Recreation Centre, with a citywide mandate in arts and culture. The community centres which joined together to negotiate with the Park Board were committed to ensuring that monies raised by community centres remain in the community centres. As well, we strongly fought for our ability to remain independent, quickly address the needs of our local community, and remain in control of programming decisions. I am proud to say that the community centres have thus far prevailed in the negotiations on those difficult issues and we have been successful in preserving the interests of the Roundhouse and the community.

The Road Ahead

As you will have noticed, the counter that formerly housed the Café has been removed. This change has given us the wonderful opportunity to explore use of the space for programming and set up a small stage for performances. We are continuing to explore use of this space.

The Board and Staff are constantly looking at how we can improve the Roundhouse and make it a better and more functional space. We are currently fundraising to replace the seating in our Performance Theatre and I would ask everyone to consider donating to our Name a Seat & Park Your Caboose Campaign and your generous gift to the Roundhouse will be recognized for years to come.

We are fortunate to have a wonderfully supportive community to assist us in funding these large capital projects.

I expect that this will be another tough budgetary year and I am confident that I leave the Board at a time when it is the strongest and is more than capable of handling the challenges to come. We at the Roundhouse are committed to continuing to make the Roundhouse the best place it can be.

Acknowledgements

The Board of Directors: Thanks and kudos to all our Board members. I am thankful for their input, energy, and dedication. I am delighted to report that this has, once again, been an enormously productive year.

Advisory Council: I would like to thank the Advisory Council members and its Chair, Elizabeth Snow, for their help in various activities, festivals and just plain advice throughout the year.

Staff: We are fortunate at the Roundhouse to have such an amazing group of dedicated, hard working, and talented staff members who excel every year and offer creative and valuable programs for all of us.

Respectfully submitted,

Craig Giles, President

Roundhouse Community Arts and Recreation Society **Advisory Council Report 2015-2016**

Advisory Council Members: Elizabeth Snow (Chair), Leslie Adams, Ingrid Alderson, Brent Belsher, Robert Dewey, Adam Hunter, Joslin Kobyłka, Ralph McKnight, Keith McMyn, Sarah Muff, Setty Pendakur, Raj Sihota

Membership

Ingrid Alderson, founding Chair of the Advisory Council, stepped down as Chair following the 2015 AGM with warm thanks for her energy, vision and dedicated service. Elizabeth Snow assumed the position of Chair.

The Advisory Council met at the Roundhouse in May 2016. (A second meeting scheduled for November 9 had not yet happened at the time this report was prepared.) The AC welcomed an update from President Craig Giles who, among other topics, briefed us on the never-ending JOA negotiations with the Park Board, the theatre seat replacement fundraising campaign and the many projects occupying the Facilities Committee. It should be noted that members of the AC sit on the Facilities Committee.

RH Supervisor Nav Sidhu then briefed the AC on key aspects of his leadership goals and staff activities, especially highlighting activities leading up to the 20th anniversary celebrations in 2017. At his request, the AC identified two volunteers to serve on an Anniversary Steering Committee he planned to chair. However, following his departure from the RH shortly after our meeting, there was no follow up with respect to that committee.

To emphasize its support for the theatre seat replacement fundraising initiative, all AC members who had not already donated to the campaign pledged to donate. As well, at their invitation I met with members of the fundraising committee to be briefed on their activities and explore where the AC could possibly further support their work.

Finally I would like to thank all my fellow AC members for their continued participation and commitment to the Roundhouse.

Respectfully submitted,

Elizabeth Snow, Chair

Roundhouse Community Arts and Recreation Society
Board Recruitment & Nomination Report 2015-2016

The Recruitment & Nomination Committee is responsible for seeking out talented new candidates for the Roundhouse's Board of directors, and in arranging and attending interviews to select those new directors. The Committee strives to support a Board of directors that represents both a diversity of skill sets and professional backgrounds, and the diversity of the community it serves.

In 2015/16, six candidates were interviewed, five of whom were selected and now sit on the Roundhouse's board: Blake Chersinoff, Gillian Crouch, Mark Haney, Steve Jones, and Sila Sabin. We welcome all of our new directors onto the Roundhouse's board.

The Committee continues to seek out new candidates whether or not a vacancy on the Board of directors currently exists. Any prospective candidates are encouraged to approach Recruitment & Nomination Committee Chair, Andrew Dilts.

Respectfully submitted,

Andrew Dilts, Chair

Roundhouse Community Arts and Recreation Society **Governance Committee Report 2015-2016**

The Governance Committee is currently comprised solely of members of the Roundhouse's Board of directors, notably Andrew Dilts (Chair), Craig Giles, and Andrea Han.

In 2015/16, the Governance Committee worked to address certain human resources issues, including a contractual review and the hiring of a new Rental Liaison. The Committee also prepared amendments to the Society's constitution and bylaws in connection with the transition in British Columbia to a *new Societies Act*, which governs all BC-registered non-profit organizations including the Roundhouse Society.

The Governance Committee welcomes input and volunteers from Roundhouse community members. Any interested persons are encouraged to approach Governance Committee Chair, Andrew Dilts.

Respectfully submitted,

Andrew Dilts, Chair

Roundhouse Community Arts and Recreation Society **The Facilities Committee 2015-2016**

Chair: Adrian Mitescu

Committee Members: David Jensen (former Chair), Shoghig Attal, Ralph McKnight, Derek Kaplan, Krista Edwardson

Staff Representatives: Andrew McCaw, Wes Uyeyama (Acting Supervisor), Navdeep Sidhu, (Supervisor to June 2016)

2015-2016 has been a busy year for the Facilities Committee. All of the projects that we had initiated have significantly advanced (some to completion), and we are looking forward to the year ahead, when we can wrap up some of our more significant projects.

Project 1 - Performance Centre Expansion: The Feasibility study

We initiated this project with the goal of exploring ways to improve access to the Performance Centre – and we secured a grant from the City of Vancouver to support this study. We have contracted *Boni + Maddison Architects* to complete this work. After consultations with the various stakeholders and the building owner, the scope of the project has been changed, and we have asked the architect to envision an expansion of the entire Roundhouse building (towards Pacific Street). The architect has completed this work and has provided his report with the recommendations for expansion; we plan to use this study to work with the City of Vancouver towards having this expansion included in the next Capital Plan.

Project 2 – Performance Centre Seating Upgrade

The goal of this project is to upgrade the seating in the Performance Centre, which is approaching the end of its useful life. After extensive consultations with the City of Vancouver and the Vancouver Board of Parks and Recreation we have settled on August 2017 as the date for implementation. City of Vancouver will provide project management services (via Sandra Korpan) and Anthony Boni (of *Boni + Maddison Architects*) will be the consultant. The Facilities committee members will provide input and play a significant role in choosing the winning bid – the Request for Tender is scheduled to be sent out in January 2017.

In the meantime, Facilities committee members have been working in securing funding for this project – via fundraising initiatives and writing and submitting grant applications. This work will continue through 2017.

Project 3 – Roundhouse Café

After many consultations, we have accepted the Vancouver Board of Parks and Recreation's offer to remove the counters from the former Café space. The plan is to use this space to offer new programs and schedule events.

Project 4 - Outdoor Seating

We continue to explore ways to add some outdoor seating on the Roundhouse plaza. After consultations with the Vancouver Board of Parks and Recreation, we have decided to go ahead with the addition of outdoor seating – this work will continue in 2017.

Respectfully submitted,

Adrian Mitescu, Chair

Roundhouse Community Arts and Recreation Society **Finance Committee Report 2015-2016**

Chair/Treasurer: Trevor Brady

Committee Members: Craig Giles, Matthew Parker, Adrian Mitescu, Blake Chersinoff

Staff Representatives: Navdeep Sidhu (to June 2016), Wes Uyeyama, Vittoria Basile, Maria Castillo

The primary mandate of the finance committee is:

1. To oversee the finances of the society and to ensure prudent, efficient and transparent financial management;
2. To prepare the annual budget for the Board's approval;
3. To liaise with the Society's auditors and to implement their recommendations, if any; and
4. To advise the Board on financial matters, budget variations and major expenditures.

The 2015-2016 year has been another successful year at the Roundhouse. The Society's financial condition remains in a strong position and our audited results reflect both the continued strength in programming and registrations along with the Society's reinvestment into the Centre. The negotiations with the Park Board remain ongoing and as a result, there are no material changes in the financial environment in which the Roundhouse operates.

The finance committee focused on a number of key initiatives this year, including:

Ongoing Long-Term Capital Budgeting and Reinvestment Program

The finance committee is an integral part of capital investment decisions and approval of non-budgeted expenses, working with the staff in order to provide the Board with timely and accurate information to make decisions. Given the age of the Roundhouse, we are experiencing the need to replace a significant amount of the capital assets at the Centre whether it is seating and window blinds, technical equipment for the theatre or ping pong tables. The finance committee continues to focus on the replacement plans in order to optimally manage this significant investment program.

Theatre Seat Replacement and Fundraising

Working closely with the facilities committee and ad hoc fundraising committee, chaired by Sila Sahin, the finance committee is very focused on developing a successful plan to both fund the replacement of the theatre seats while continuing the capital asset replacement program noted above. This has, and will continue to be, a major focus for the finance committee given the extraordinary investment it will be into ensuring the theatre and centre's long-term success.

Optimizing Fees and Pricing

The finance committee is currently in the middle of a review of our program and event pricing as we strive for making participation at the Centre as accessible as possible while ensuring prudent fiscal stewardship in light of the major ongoing investment program.

Through the strong financial results, successful fundraising and greater clarity on future capital investment requirements, the Board had the confidence to invest in a number of major items

and initiatives this year all designed to enhance our member's experience today and into the future; some of these include:

- the purchase of a new sound board for the theatre
- the purchase a new router table for woodworking
- the replacement of the theatre drapes
- the continuance of a multi-year program to replace all ping-pong tables
- the completion of a replacement program for the lobby furniture
- the continued funding of *The World Remembers* project
- the continued funding of studies to assess the expansion of the Roundhouse and replacement of the theatre seats

Thank you to all of the committee members for their time and effort and to Maria Castillo in particular, for her fantastic support with all of the above initiatives.

Respectfully submitted,

Trevor Brady, Chair

Roundhouse Community Arts and Recreation Society Program Committee Report 2015-2016

Chair: Andrea Han, Nika Collison*

Board Representatives: Greg Allen*, Aleya Bhaloo, Michelle Cho*, Nika Collison*, Gillian Crouch, Mark Haney, Steve Jones and Biliانا Velkova*

Community Representatives: Sarah Muff, Kristine Nordahl and Karen Schaubert

Staff Representatives: Vittoria Basile, Valerie Ferrar, Ny Lath* – Recreation Programmers

Cyndy Chwelos, Marie Lopes – Arts Programmers

Roy Liu* - Special Events Program Assistant

Fraser McElroy – Interim Volunteer & Special Events Program Assistant

* indicates committee members resigned during reporting year

The mandate of the Program Committee is to work in collaboration with the Roundhouse Programmers and Supervisor to expand community voice, perspective, and representation in Roundhouse programming decisions and programming.

Program highlights from the year include:

Arts

The Roundhouse continues to play a pivotal role as a city-wide source of exploring and incubating the leading edge of community engaged arts practice and a hub for sharing knowledge about community arts practice. Over the past year we developed and hosted two symposiums; *TRACKS: Indigenous/non-Indigenous Collaboration in Community Engaged Arts*; and *Embody/In My Body*; plus the citywide exhibition, *State of The Practice* that looked at two groundbreaking community-engaged indigenous arts projects.

Recreation

This year we introduced *Music in the Café*, inviting musicians from the community to play in our lobby every Tuesday evening. After a year, we changed the performance dates to weekends and have already seen a significant increase in attendance. During the summer, we also had a successful partnership with the Vancouver Symphony Orchestra; they played two evenings on the turntable. And, while *Art Mart* was canceled this year, we invited the artist to the very popular *Bounce and Grill* at David Lam Park in late summer.

Children's programs continue to be extremely successful. This year we had over 60 kids in our spring break camp and over 70 kids in each week of our summer camps. Elsie Roy noon hour programming also continues to be successful. In addition to these programs for school age children, our preschool programs earned the highest net revenue of all classes and workshops with consistently popular music, art & dance programs.

Older Adults

This year we introduced two new programs - pickle ball and *Walk and Social*. Pickle ball is one of the many classes that are run by our amazing volunteers and it so popular that it's been completely sold out. *Walk and Social* provides a way for community members to make personal connections, while maintaining their fitness. There are many walkers who just moved into the area and have joined us to find out about the neighbourhood and RH programs, art and history.

Youth

A number of youth have benefited significantly from mentoring and support with job search and career development. Our support helped youth move on from minimum wage service sector jobs to organizations which offer a living wage. In addition, due to our continuous advocacy and policy work, we are beginning to see positive changes for youth leaving care and homeless youth.

Special Events

Kid's movie series saw significant increase of attendance over the past year, growing from approximately 20 people, to close to 60. The reason for this has been twofold: choosing newer kid friendly movies, and advanced marketing (previously movies were chosen shortly prior to the event). These free movies bring the community together and create opportunities for positive social capital to be built with the walls of the Roundhouse, something which follows our mission and mandate.

In addition the Programming Committee has reviewed and updated its terms of reference and is now working to determine projects that will define our upcoming year. The committee will begin reviewing new program proposals and program feedback on a regular schedule. This year, the committee will also undertake a review of the current feedback process with a goal of providing more relevant and targeted feedback and simplifying the feedback collection process.

Thank you to all of the committee members for their time and effort and to our fabulous Roundhouse programming staff for their fantastic work on the above initiatives and all the other wonderful programming they make available to our community.

Respectfully Submitted,

Andrea Han, Chair

Roundhouse Community Arts and Recreation Society Report on Programs July 2015 – June 2016

Residencies

The Artists in Residence program is an important part of the Roundhouse commitment to community cultural development – literally building community by making art together. Professional artists and educators in residence engage for a year or more with Roundhouse community members on collaborative arts projects that unfold over time through workshops, drop in programs, discussions, exhibitions and productions. Residency projects are about building creative community; they promote diversity, interdisciplinary activity, innovation collaboration and involvement. Some residencies are ongoing in order to sustain a particular community group while others are created to serve a particular one-time need. This year they included:

On-Going Residencies July 1, 2015 - June 30, 2016

Roundhouse Community Dancers

September - May

Now in its 17th year, The RH Community Dancers is a constant, ever changing group of community participants that comes together to learn about their bodies and how they move - and to dance! They are united by a shared fearlessness and playfulness when it comes to exploring the body, mind and emotion through dance. Over the years they have worked with dance artists in diverse practices including contemporary dance, clowning, aerial dance, and flamenco. Artists who have worked with this group include Julie Lebel, Karen Jamieson, Alvin Tolentino, Jai Govinda, Donna Redlick, Rosario Ensor, Barbara Bourget and many others. In 2015/2016 the community dancers culminated *Findings/Trouvailles*, a three-year project working with Julie Lebel and Miriam Colvin with a final performance and documentary video.

Roundhouse Ageless Dancers

September - May

The Ageless Dancers are an inclusive community of older adults who create, practice and perform in ways that honour the aging body, affirming and celebrating the unique experiences of later life. In a series of weekly workshops, adults over the age of 50 explore the creative and interactive potential of their physical, mental and emotional selves through dance using movement and voice. Their work together is sourced in the knowledge, stories and experiences held in the mature body. In 2015/2016 the Ageless Dancers culminated a three-year project working with artist Naomi Brand with a final performance and documentary video.

All Bodies Dance

September – May, RH & Trout Lake Community Centres

Mixed ability or integrated dance is accessible to all bodies and all abilities, including people with physical, developmental, sensory and neurological disabilities. In a mixed ability dance practice, differences become creative strengths as they explore the choreographic possibilities of wheelchairs, crutches, canes and different ways of moving and perceiving. The practice explores the point of contact between people with different abilities to create dances that are the direct result of who each individual is and what they bring to the group. Led by Naomi Brand, All Bodies Dance seeks

opportunities for every body to discover dance and for artists with disabilities (and without) to access pre-professional dance training. All Bodies works to widen the spectrum of who dances and what dance can be.
<http://allbodiesdance.ca>

Artists Fieldhouse Studio Program Year-round

The Field House Residency project brings the everyday life of art into community, inviting neighbours, colleagues, and curious visitors to share in intimate creative process with artists through daily, shared arts experience. This project transforms former park caretakers cottages into studio spaces for community-engaged artists. Over 100 artists (solo and in collectives) are currently working in 12 field houses across Vancouver. For artists, this is an opportunity to create work in a stable workspace. In return, they develop participatory art projects with and for community. This program grows community-engaged arts knowledge, connecting senior and emerging artists who work in this field of creative practice. Roundhouse arts programmers work with artists at Burrard Marina fieldhouse, Hadden Park fieldhouse, Second Beach fieldhouse in Stanley Park, Burrardview fieldhouse, and Falaise fieldhouse.

Make it Mondays Year-round

Make It Mondays is a free, drop-in, hands-on arts workshop for families with children 3 – 8 years of age. Held on the 3rd Monday evening of every month, workshops encourage families to learn about making art together as they explore diverse materials, mark making and much more in fun, open ended creative activities that inspire the whole family.

Creative Remix: Summer Arts Camp July

The Roundhouse offered the popular fine arts camp, Creative Remix, thanks to the continual support of Concord Pacific. This week-long camp has children working with artists in visual art, dance, theatre and music. Creative Remix culminates with a gallery exhibition and performance by students for their parents.

Sustenance Festival October

Vancouver's Sustenance Festival Goes City Wide in its 7th Year. Sustenance is a Festival of Art, Culture, Food and Sustainability – An Incubator for Sustainable. The festival started here at the Roundhouse and is now city wide. Sustenance can be defined as: food and drink regarded as a source of strength as well as the maintaining of someone or something in life or existence. Vancouver's Sustenance festival examines words such as "sustainability" and "living green" through a series of interactive dialogues and presentations that will shed light on how we can contribute to a better living experience with our fellow humans.

Roundhouse Youth Theatre Action Group (RHY-TAG) January -May

This residency seeks to build a Roundhouse Youth Theatre group that can ultimately produce its own performances. In 2016, the group wrote and produced *Missing from Me*. Some Assembly Theatre Company is now in its 15th year of creating and producing youth driven plays that build awareness, promote wellness and encourage dialogue about issues facing teens with its Roundhouse Youth Theatre Action Group Project

Sonic Playground, National Youth Week May

Presented in collaboration with Western Front Artist Run Centre, Sonic Playground celebrated BC Youth Week with sound installations, workshops, open rehearsals, and performances. Vancouver's most inventive sound artists and musicians mentored youth to create sound projects that explore instrument building, shadow puppetry and multi-media approaches to music making.

Dance Allsorts September - May

Begun as a residency and developing into a special events series, this hybrid project started in collaboration with *New Works* in 1999. It continues to be a very successful program introducing new audiences to dance forms from around the world.

State of the Practice September

This annual exhibition highlights a current theme of art making practice in the field of community and social practice. For 2015 our focus is on two First Nations projects - The Granddaughters Mural and The Open Door Project. The Granddaughters Mural was created by artists Melanie Schambach, Chrystal Sparrow, Rachel George, Senaqwila Wyss, and Mutya Macatumpag, in consultation with three local indigenous Elders. The stories and images spoke to the land and waters and complex history of the Stanley Park area. The mural project raises questions that are so important in this time of repairing relationships and environments. The Granddaughters Mural is a living project deeply immersed in the work of reconciliation that continues to generate conversation as we gather more voices and perspectives to create a soundscape that shares the many voices and layers of this cultural journey. The Northwest Coast Aboriginal Doors Project exhibited the work from an intensive carving program held concurrently at Emily Carr University of Art + Design in Vancouver and the Freda Diesing School of Northwest Coast Aboriginal Art in Terrace. This program offered participants instruction and mentorship by established aboriginal carving instructors to promote the design of traditional Northwest Coast art through a unique educational carving program.

Vancouver Celebrates Diwali November

We continued to work with the *Vancouver Celebrates Diwali* committee and the Arts and Culture office of the Park Board to present a special event that drew an estimated record-breaking 5,000 people throughout the day! This event continues to grow and brings together a culturally diverse community to celebrate the Hindu celebration of light.

Winter Solstice December

The event takes over the Roundhouse to celebrate the shortest day of the year and winter solstice. Five different neighborhoods and two community centers were also involved in presenting solstice celebrations. We continue to support *Secret Lantern Society* in presenting this popular event, while working to maintain high artistic programming standards.

Link Dance May

Link Dance is an annual showcase of community dance groups. The Roundhouse Community Dancers performed under the direction of Julie Lebel and Miriam Colvin and The Roundhouse Ageless Dancers and All Bodies Dance performed under the direction of Naomi Brand. Four other community based dance ensembles joined us from community centres across the city.

New Artists' Residencies

Back Pocket Songs Ongoing

In January 2016 the Roundhouse launched a new older adult choral project in collaboration with The Arts and Health Project and arts partner, Music on Main. Led by vocalist/artist/choir conductor Vanessa Richards, the Back Pocket Songs Choir focuses on song, group singing and integrating aspects from the broader arts into their work. More campfire than cantata, they worked together on a repertoire that includes new and classic folk songs from many traditions as well as songs shared by participants. The Back Pocket Songs Choir performed and led the audience in a group sing along at the Arts and Health Project 10th anniversary showcase in June 2016.

Arts, Culture, and Engagement (ACE)

Since 2013 the Roundhouse arts programmers have been a part of a new model of support for community engaged arts for our Park Board system. The ACE team is comprised of seven arts programmers who hold responsibility to the centres they reside at and regional support. Marie and Cyndy are responsible for the downtown core including Coal Harbour, the West End, False Creek, and Creekside CC. City-wide regional programming in 2015-2016 included; the Vancouver Draw Down, the Fieldhouse Studio Residency Programming, Deborah's gate (dance residency, Coal Harbour), LINK, and the Arts and Health Project. The Roundhouse plays a pivotal role as a city-wide source of exploring and incubating the leading edge of community engaged arts practice and a hub for sharing knowledge about community arts practice. In 2015/2016 we developed and hosted two symposiums - TRACKS: Indigenous/non-Indigenous Collaboration in Community Engaged Arts and Embody/In My Body and the city-wide exhibition, State of The Practice that looked at two groundbreaking community-engaged indigenous arts projects.

Partnership Programs

These programs and events provide the Roundhouse with the opportunity to work with a variety of community arts groups in the co-production of performances, events, exhibitions and workshops. Between July 2015 and June 2016 we continued to work with a wide variety of groups including:

- Alliance for Arts and Culture
- Arts and Health Project
- Art is Land Network
- ArtQuake
- Arts Umbrella Dance
- Bluebird North
- Burnaby North Secondary School
- Canadian Improv Games
- Capture Photography Festival
- Cherry Blossom Festival

- City of Vancouver, EEO office (Int'l Day of Disability)
- City of Vancouver, Cultural Services
- Community Arts Council of Vancouver
- Donna Redlick Dance
- Emily Carr University
- Emily Carr University Aboriginal Office
- Elisa Thorn
- False Creek Watershed Society
- Filipino Consulate
- FarmFolk CityFolk
- Freda Diesing School of Northwest Coast Aboriginal Art
- FPIInnovations Aboriginal Program
- Full Circle First Nation Performance Society
- Group of 5 Photographers
- Ismaili Muslim Association of British Columbia
- Kokoro Dance (Vancouver Int'l Dance Festival)
- Kiruthika Rathanaswami Dance
- Made in BC: Dance on Tour
- Music on Main
- New Works
- Neighbourhood Care
- Orchid Ensemble
- Pacific Road Runners
- Pride in Art Society
- Playwrights' Theatre Centre
- PuSH Society (PuSh International Performing Arts Festival)
- Radix Theatre
- Real Wheels
- Reel to Real Film Festival for Youth
- Secret Lantern Society (Winter Solstice Festival)
- Sound of Dragon Society
- Talking Stick Festival
- UBC Art History Department - Dal Puri Diaspora
- Qmunity (Talking Intersections, Building Connections)
- Soka Gakkai Int'l Association of Canada
- Vancouver Asian Canadian Theatre
- Vancouver Craft Beer Week
- Vancouver Cherry Blossom Festival
- Vancouver Comic Arts Festival
- Vancouver Community College

- Vancouver Food Policy Council
- Vancouver Intercultural Orchestra
- Vancouver Park Board Youth Workers (Youth Visions)
- Vancouver Police Department
- Vancouver Public Library
- Vancouver School Board, Alternative Schools
- VIVA Vancouver
- UNESCO
- Western Front New Music
- West Coast Artists Women's Collective
- Wide Angle Media
- Yaletown Business Improvement Association

Special Events

This year, the Roundhouse offered the following community events:

- **July:** 7th Yaletown's Dog Day Afternoon
- **August:** 11th Picnic in the Park/Movie Night
- **October:** Kids Movie, Pumpkin Carving, Halloween Carnival, Beerlesque, Diwali
- **December:** Breakfast with Santa, Kids Movie, Winter Solstice, Horse Carriage Rides
- **January:** Kids Movie, Dance Allsorts
- **April:** Easter Egg Hunt, Kids Movie, Dance Allsorts
- **May:** 129th Engine 374 Celebration
- **June:** I (Heart) Yaletown – Annual Community BBQ

Dog Day Afternoon

Attendance: 200 people and close to 200 dogs

Dog Day Afternoon was at Coopers Park and included nine vendors, our very own instructor Nina (Roundhouse Dog Obedience), local dog-centered businesses, to the City of Vancouver Animal Control and more. The event went extremely well, the weather was fantastic and people flocked to the booths; there was music playing, free information and giveaways/prizes, and a dog obstacle course.

Picnic in the Park

Attendance: Picnic: 450, Movie: 1100

Picnic in the Park started a bit slow and rainy, it was lightly raining at noon on the 17th, however the weather cleared and people came out to this fun and exciting community event. Simon Russell and his band as well as The Unified entertained to the delight of the community that attended. There were many booths and a BBQ, as well as face painter, balloon artist and the Nylon Zoo; we also

invited some community partners such as the BCSPCA and St. Johns Ambulance for additional first aid on site, including for the movie. The kids had a ton of fun events to participate in, while also having a sports area, community groups, the BBQ and more. Attendance overall was slower than previous years, with the weather being the main reason. We raised money for the Roundhouse and half the money was donated to the Steve Nash Foundation.

Dance Allsorts

Partner with New Works Attendance: Average 75 per show and 25 for the workshops

In partnership with New Works, the ever popular Dance Allsorts Performance Series, ran four Sunday shows throughout the year. These intimate, memorable shows featured dances of all traditions and customs. They were also accompanied by workshops at Roundhouse Community Arts and Recreation Centre and other locations.

129th Engine 374 Celebration

Attendance: 400

The 374 Engine's Anniversary was a wonderful success as we worked with the West Coast Railway Association (WCRA) to put on this annual historic event for the community. The train was pulled out of the museum and onto the turntable, there were some wonderful speeches and performance by the brass band that was amazing. There were also an arts and crafts table, cakes, and many other activities. With the addition of the great weather that day, it was a spectacular event.

Community Partnership Events

Diwali Downtown and the Winter Solstice are staple partnership events for the community. Both events have been at the Roundhouse for at least 10 years.

Diwali Downtown

Partner with Diwali Fest Attendance: 1500

Partnered with Diwali Fest, this year was the 12th Anniversary of the Diwali Downtown event. Less people attended this event as a result of poor weather (3000 was the expected attendance). Overall, it was a successful event with South Asian dance, music performances, food carts, and rangoli to end this great event. The numbers were lower this year because of a significant tragedy in India, where much of the South Asian community was encouraged to NOT celebrate Diwali.

Winter Solstice

Partner with Secret Lantern Society Attendance: 1500

Partnered with the Secret Lantern Society, this year is the 18th Anniversary of the Winter Solstice event. The event celebrates the longest day of the year with lantern workshops, drumming, dance, and music performances. Many attendees also meditated at the ever popular labyrinth, and the Tree of Life.

Other Events

Attendance: 250-600

Other special events such as Halloween Carnival, Breakfast with Santa, and Easter Egg Hunt are well attended and successful. They often sell out a week or more before the event! Every year the Roundhouse tries to improve upon the decoration and entertainment of the events and also have more community involvement. We have been successful in continually adding new community groups and members to our events. We have brought Roundhouse Music students to play at 2015's Easter Egg Hunt, we added new community partners to Picnic in the Park, and new additions to the Halloween Carnival.

It has been a successful year of special events at the Roundhouse with much of the credits goes the many dedicated staff - from the frontline & special events staff to the knowledgeable tech staff, all of them have provided excellent services to this community. It would also have been impossible to host all the great events at the Roundhouse without the inclusion of the many volunteers and the Roundhouse . Their hard work and dedication is much appreciated.

Community Youth Development in 2016

2016 has been an eventful year (that's code word for changes, changes, changes). I returned to the Roundhouse after a 2.5 year stint in Social Policy to a somewhat changed landscape. During my time away, PB community youth work positions have become more centralized and standardized (which in many aspects is a good thing), but these changes also brought some challenges with it (increased workload, increased administrative and citywide duties, reporting to two different managers). PB and association budget changes in past years have also had an impact (reduced hrs), creating upheaval for the youth staff team and a bottleneck scenario for me.

Upon my return, stabilizing the youth programs and supporting the youth work team became my top priority and I feel very positive about what has been achieved in recent months. Youth, staff and I reassessed youth programs; we re-jigged programs which needed re-jigging, undertook outreach, developed new programs (e.g. youth leadership focus), worked on new partnerships (e.g. with the Bill Reid Gallery) and supported many youth through our work and programs. I've made time to mentor staff and work alongside them (and supported a few of them as well as quite a few youth in developing their career/skills), and I've made working towards an adequate youth budget a priority as well. I specifically want to thank the Board and my supervisor(s) Nav (past) and Wes (current) for their support with this process.

After some advocacy work, we managed to bring the skate host team back this year (two skateboarders who work at the Skate Plaza from spring to autumn, functioning in a stewardship role at the Skate Plaza and reaching out to skateboarders). They've done an amazing job keeping the Plaza clean and safe, connecting with the skate community and working with me to support the North East False Creek (NEFC) planning team in consulting with the skate community about the upcoming changes in NEFC that will impact the Skate Plaza.

In terms of quantitative data (numbers), we have approximately 1000 youth visits per month (average monthly attendance at youth programs & events, 1-to1 work etc.) and the skate hosts have approximately 250 contacts per month with skateboarders.

I am involved in citywide work projects/networks as well, and I am particularly excited to see place-based approaches take root in our system and the focus on Reconciliation with Aboriginal populations. My past work in a policy/research context has connected me to many other movements and policy initiatives with a youth focus (i.e. youth homelessness advisory group, youth leaving care collective impact movement etc.) and I continue to stay active in these circles as well.

Apart from the many youth who inspire me, I want to thank the awesome youth work team – Guinevere, Sylvia, Mattias, Stratos, Sheoran, our basketball coach Joey and the skate hosts Tim and Sasha. You are all committed and passionate people and it's a pleasure to work alongside you/lead this team. I especially want to thank Mattias, Gabe and Silvia for their work in covering for this position and doing a great job in less-than-ideal circumstances.¹

¹ My status as a part-time staffer created challenges for those who backfilled my position; staff who backfilled my position had auxiliary status which is not ideal in managing such a complex portfolio/team.

Seniors Programs for 2015/16

Seniors programming continues on the forefront at the Roundhouse with a focus on arts, fitness and recreation.

Since 2009 we have been hosting a senior's choir at the Roundhouse. This year we have had a change in choir master and the type of choir we are doing. We are pleased to have Vanessa Richards as the choir master, with our choir entitled Back Pocket singers, which focuses on a call and response type singing.

Our special events and receptions are always a big hit at the Roundhouse. We continue to mark the holiday seasons at lunches, dances and celebrations; these include Christmas, Chinese New Year and Senior's week.

We have been celebrating Move for Health Day for over a decade. We celebrate this day by an art and history walk in the Yaletown area.

We celebrated our 14th annual *Seniors Week* in the first two weeks of June. Our second week focused on Roundhouse older adult programming and the first week focused on Art and Health - the senior's project showcasing over seven different art-based performances from across the Lower Mainland. Thank you Vancouver Coastal Health for all your support and funding over the years. The art exhibit for both weeks was informative and creative. The second week of the June exhibition focused on programs offered at the Roundhouse such as Sketching and Drawing, Back Pocket songs choir, Roundhouse Ageless Dancers, and Artists in our Community. We opened the event with a lovely reception. On Wednesday evening we had our Roundhouse Dancers have their final performance and PALS choir singing on Thursday. We ended the with the flag ship Tea Dance and folks from all over the lower mainland came to join us.

Many seniors programs rely on volunteers to facilitate and instruct - bridge instruction, bridge drop-in, philosophy discussion groups, computer instruction, Ballroom Dance, Roundhouse Poetry Circle, Morning Tai Chi, and racquet sports (both table tennis and badminton). We added a new program to

the Roundhouse program series – Pickleball. The program is run by three volunteers and has been sold out success.

Our fitness and dance classes keep on attracting more and more members. We are now offering drop in fitness five days a week. It is nice to see the older adult population understanding the merits and health benefits of physical fitness. We also offer yoga, pilates, osteofit, joint mobility, line dancing, ballroom dance, Latin dance and modern dance. Our walk and roll group focuses on welcoming seniors to the area. It is very social and attracts a lot of new folks to the great neighbourhood.

I am continuing to provide a free talk series to our senior's population on matters that relate to the aging process such as stress-free aging, hearing tests, and avoiding fraud. For the fifth year I have been partnering with West End Community Policing. We have been hosting a lunch and lecture series which focuses on senior's safety. The sessions are well attended.

'One to One" consulting with older adults continues to be very important. Some of the topics I have discussed are abuse, legal aid, wills and testimonies, power of attorney, dealing with death and dying, suicide, income taxes, housing, fitness expertise, drug abuse, chronic pain, sensory lose and emotional support.

Classes and Workshops

Overall, our classes and workshops had an increase in gross revenue of approximately \$60,400 (7%). The top five gross revenue earning categories of classes and workshops were (in order) Preschool Programs, Day Camps, Adult Health and Fitness, Woodworking and Afterschool Programs. The top five net income earning categories of classes and workshops were (in order) Day Camps, Preschool Programs, Adult Sports, Adult Health and Fitness, and Woodworking.

Preschool and Children

Afterschool Programs

Afterschool Programs include the Afterschool Kids Club and Elsie Roy Noon Hour Programs. This program area saw an increase in gross revenue by approximately \$9700 (16%).

The Afterschool Kids Club for Elsie Roy Elementary was full with 15 to 20 children each month. Silvia Rubino, the Children's Program Coordinator, does an amazing job connecting with the school, parents and children. She has also built a solid team of leaders that the children all enjoy.

We introduced several new Elsie Roy Noon Hour programs over the year, including Hip Hop, Spanish, Badminton, Soccer, Bricks 4 Kidz, Yoga and Percussion Playshop, with mostly positive results. The Percussion Playshop is the only one that didn't have enough registration to sustain it. The most successful Noon Hour programs were Chess (two full programs every season!), Hip Hop and Yoga.

Birthday Parties

Birthday parties are offered on both Saturdays and Sundays and include use of the Arts and Crafts Room, Room C and the Gymnasium with the bouncy castle. They were almost solidly booked throughout the year, aside from the summer, with many parties upgrading to large parties. This area saw an increase in gross revenue by approximately \$775 (7%). Fraser McElroy, Acting Program

Assistant III, assumed the birthday party programming during the staff transitions that took place this year and he did a great job, along with the birthday party leaders, keeping everything running smoothly over the year.

Children's Programs

We offered a range of children's art, dance, language, sports and educational programs, both after school and on the weekends, as well as several specialty camps during school breaks. This area saw an increase in gross revenue by approximately \$11,400 (48%).

We introduced a few new programs over the year, including Cartooning and Animation, Bricks 4 Kids and I am the Earth. The most consistently full programs were Cartooning and Animation, Creative Ballet and Soccer.

Day Camps

We offered professional-day day camps, spring break day camps and summer day camps this past year. This area saw an increase in gross revenue by approximately \$15,000 (12%).

The professional-day day camps were full with 15-20 children per day. The spring break camp was hugely popular with an average of 63 children registered per week. Summer day camp registration was also oversubscribed and we were able to accommodate an average of 72 children per week.

The summer 2015 day camp program received \$26,138 for the Canada Summer Jobs Grant which was an increase of \$2,296 from the previous year.

Martial Arts Programs (mixed ages)

We offered Karate for children and youth as well as Tai Chi and Women's Martial Arts/Kickboxing. This area saw an increase in gross revenue of \$8,300 (18%). Karate runs every Monday and Friday afterschool and has steady participation in all levels. Tai Chi runs every Saturday morning, has great registration and drop-in participation and is bursting at the seams.

Music Programs (mixed ages)

We offered music lessons every day of the week, including piano, voice, guitar and violin private lessons. This area saw a loss in gross revenue of \$15,000 (27%). We had some turnover in music instructors which affected the number of lessons we offered.

Preschool Programs

We offered a range of infant and preschool art, dance, language, music, sports, and educational programs during the day and on the weekends, as well as some specialty camps. This area saw an increase in gross revenue of \$20,000 (14%).

We introduced several new programs including Mini Hip Hop, Mini Performing Stars, Art Exploration, ABC/123 Fun, The Reading Tree, Tiny Talent Percussion Fun, Drama Bugs, Early Math Matters and Sportball Junior. The most consistently full programs were Acrobatic Dance, Art & Music Together, Mini Hip Hop, Music Together, Sportball and Brightstars Performing Arts.

The Parent and Tot Gym continues to be a very popular drop-in program, especially on Tuesday, Thursday and Saturday mornings.

Make it Monday is a free family art drop-in program we offer once a month on Monday evenings. This is led by artist Amanda Lye, who does a fantastic job creating activities for families to explore art media, mask making and much more.

We continue to partner with Vancouver Coastal Health to provide space for two to three seasonal programs, including a parent/infant weekly drop-in group, a language story time program and a parent/twin drop-in group.

We held another successful annual 'Ready, Set, Learn' kindergarten preparedness family fair last October in partnership with Elsie Roy and our downtown children's program provider network.

I would like to thank Ny Lath for his hard work over the year before I arrived, his support in our transition when I started, and especially his leadership during the ActiveNet implementation for Fall 2015.

It has been my pleasure to get to know and work with this community, especially Andrea Han and the Program Committee members. I look forward to working on continuously growing the preschool and children's programming areas when I return from maternity leave in December 2017.

Adult Programs

Arts

We offered Watercolour and Acrylic Painting; Sketching and Drawing, Combination of Drawing and Watercolour. This area saw an increase in gross revenue by approximately \$958 (19%).

The classes that were added this year to the Roundhouse were Watercolour and Drawing Together, Introduction to Interior Design and Learn How to Draw Your Pet. Introduction to Interior Design was slow in getting registration; however it's now established.

Dance

We offered Latin Funk, Funky Groove, Ballet Fit, Adult Ballet, Zumba and Zumba Noon. This area saw a loss in gross revenue of approximately \$5400 (30%). Hot Hula, AfroRobics, Body Re Boot, Burlesque were brought to Dance the winter of 2016. Classes at the Roundhouse are swinging into action. Any one of these classes welcome drop-in participants. Some of these classes are offered twice a week. Zumba and Zumba Noon Hour are our busiest dance programs. Our ballet instructor opened her own studio therefore has left the Roundhouse. One of our new programs Body re Boot has a great following and is doing well.

Health and Fitness

Health and Fitness includes pre and postnatal programming and workshops, as well as various yoga and Pilates programs. This area saw a slight loss in gross revenue of approximately \$3,400 (3%), but it is still our highest gross revenue earning category of classes and workshops.

We offer a unique Karma Yoga program on Saturday and Sunday mornings, where the drop-in rate is greatly reduced at only \$5 per person.

Other

Programs in this category included Meditation, Dog Obedience, First Aid, Sushi Making, Spanish, and Childbirth Preparation. This area saw a decrease in gross revenue of approximately \$2600 (6%). First Aid, Childbirth Preparation and Dog Obedience were consistently full throughout the year. Manology is offered only in the Winter and Fall seasons and always reaches its participant capacity.

Some free workshops that are worth mentioning are NEPP Earthquake Preparedness for Your Pet, NEPP Apartment Living: Earthquake Preparedness. These two programs usually have at least 20 plus participants and run every season. We also offer Chronic Pain classes which are well attended.

Sport

We offered Badminton, Ball Hockey advance and recreational, Indoor Soccer recreational and intermediate, Volleyball recreational, intermediate, and competitive, Volleyball Clinics, Table Tennis and Pickle Ball. This area saw an increase in gross revenue by approximately \$6,500 (11%). During the summer months some of these sport programs are not offered due to the outdoor sports in the community beaches.

Tennis (mixed ages)

We offered outdoor and indoor Tennis classes for children from ages 4-13 years. The adult courses are run at David Lam Park and Stanley Park. Indoor tennis is run throughout the year while outdoor tennis runs in the Summer. This area saw an increase in gross revenue by approximately \$2,000 (8%).

Pottery

Pottery programs are just wheeling. We have four Hand and Wheel classes and one Advance class that were added in the spring. This area saw an increase in gross revenue by approximately \$7500 (27%). We are looking forward to purchasing another new Kiln. Big thanks to Cheryl who always keeps the pottery studio up and functioning, meeting extreme deadlines with firing all the works to have it ready on time for students to take home. Classes always have a waitlist.

Pottery studio drop-in sessions run three times a week on Wednesday, Saturday and Sunday and spaces fill up quick. Cheryl always gets requests for rentals for the studio and in the past we have accepted a few.

Woodwork

Woodworking programs are shaping up at the Roundhouse. This is the only woodworking studio in the Vancouver community centre system. The woodworking studio offers levels 1 and 2 classes, multiple hand tool courses from carving spoons to lidded boxes, and Demystified level classes. This area saw an increase in gross revenue by approximately \$12,000 (17%). This year we added another table saw and other equipment to enhance our classes and workshop. These classes always have a huge waitlist.

The woodworking studio also has a variety of options to become a member. In order to use the studio on any Wednesday or Sunday drop-in class, you first need to come in and write an assessment test, then have it marked by an instructor. After that you need to take a safety orientation for the equipment, and then you're free to come in and build your project. Thanks to Barry for maintaining the studio and all the equipment.

Art Mart

The Art Mart was scheduled to take place on July 16. Unfortunately this year we did not meet our capacity of participants to run the Art Mart. There seemed to be multiple festivals around this time of the summer and therefore most of our participants were already booked up. The first year we hosted the Art Mart was May 2015 and it was a huge success. This coming year 2017 we have gone back to May 27 and are confident it will be as successful as the first time we hosted it.

I would like to welcome a few new Program Assistants to our Roundhouse Team: Kristian Hildebrandt, Stratos Charalambides and David Bai. The Program Assistants support all the instructors and some staff with programming.

I am looking forward to working with the Program Committee and all the new Board Members as well as community members.

Volunteer Report

2015 has been yet another successful year from the Roundhouse Volunteer Program. Year to date we have a total of 9000 hours contributed from over 200 volunteers, volunteering in various programs, special events, ushering in our theater and supporting Engine 374 and the pottery studio to name a few. We average about 40 volunteers a month and they do an average of 12 hours per month. Our volunteers are professional, loyal and innovative; being responsive to the needs of the Roundhouse and interested in making the Roundhouse is the best place for the community. They feel comfortable enough and have enough opportunity to even have volunteer shifts created for them. For example, an adult volunteer was interested in assisting with our youth basketball program, so after talking with the instructor and programmer, we were able to create a positive learning experience and environment for the young athletes and provide an opportunity for this very enthusiastic and positive adult to assist the program. This is just one of the innovations and creation of new opportunities for the Roundhouse Volunteer Program.

The Documentation team continues to flourish, despite a smaller team than last year. They come to our events, take amazing photos and contribute to the history and art of the Roundhouse, as we utilize their work for our program guide and website. They also continue to increase their learning through workshops and team building and bonding with meetings and their own exhibition. Another one of their initiatives is a Documentation team Photo Exhibit that happened in April. This is where their photos, that were critiqued and chosen by the team, were displayed for the community to view. We also created a Documentation Calendar that was sold at our front desk, using the Doc teams best photos with all of the proceeds going back to the team for future exhibits or team functions.

All photos are posted on the Roundhouse Flickr site:

<http://www.flickr.com/photos/roundhouseecc/sets>

As the Roundhouse grows our volunteer programs funding for this area needs to be reviewed. We try and offer dinners for our team meetings as they often happen from 6-8:30pm as well as offering meals for longer volunteer shifts (special events such as Halloween Carnival, Easter Egg Hunt, and Roundhouse Fundraisers). We have also provided our volunteer photographers with a volunteer vest, important workshops and other opportunities to help them grow and learn and be able to contribute high quality work for the Roundhouse website and program guide. Though a small amount of funding was awarded to the Documentation Team and Blog Team this amount does not cover costs of food for meetings and other expenses such as the vests as mentioned above. For the reasons stated it is suggested that the Board review the Volunteer Program budget and increase it to allow more funding to support the various programs we run and for future program development.

Fraser McElroy has been successfully monitoring and covering the Volunteer Coordinator role since May 2015. He has worked in this acting role many times in the past and is not only familiar with the current volunteer team and added new volunteers, but also added to the Documentation and regular

volunteer team. His addition has provided continuity to the Volunteer Department and the Roundhouse appreciates the hard work and dedication to the Roundhouse and the Volunteer Department.

Production Department Report 2015- 2016

Overview

The Production Department provides technical, practical, administrative and organizational support to the Partnerships, Residencies, Special Events and Rental programs. In 2015/2016, over 417 events were produced in the Gerry Thorne Exhibition Hall, Turntable Plaza, and Performance Centre. As in previous years, most days featured at least one event, and sometimes two or even three events occurred on the same day.

Exhibits

This year we continued to build on the quality and complexity of the art exhibits in the exhibition hall. The Capture Photofest was particularly challenging for us due to its size and technical requirements.

Facilities

We are almost finished replacing our drapes in the PC. Only one year to go! Replacing our Performance Centre Sound Board has led to wonderful new capacity for technical audio set ups. We are continuing with our plan for major equipment replacements in the next few years.

Rentals

Alongside the programs and special events described in separate reports, the Roundhouse hosted approximately 91 large room rentals, including weddings, conferences, fundraisers, trade shows, award ceremonies, lectures and parties and 332 small room rentals. Some new large room rental highlights of the year were Fiesta Mexico, celebrating all things Mexican, a feature film production that rented us over Easter, and many fundraising events including the Vancouver Civil Liberties Association, the Children of the Street Foundation, and the Art after Stroke Foundation. We are always happy that we can continue to welcome back some returning rental events, The Scotiabank Passions Fundraiser for the Dr. Peter Aids Foundation, the Narcotics Anonymous New Year's Party, and the Jazz Festival.

It seems strange to omit the biggest news out of the rental department as it falls in the current 2016/2017 fiscal year: our long time Rental Liaison, Joe Oliveira has moved on to new opportunities. We are grateful for Joe's many years of hard work and will miss him terribly. Filling his position and covering his workload will be a big challenge in the year to come.

Rental Revenue

Compared with the previous year (FY2014), there was a \$22,338.64 or 7.02% increase in the overall rental revenue. This can be attributed to a 3% increase in rental prices, and an increase in weddings and convention events against a slight decrease in partnership bookings. Moreover, the difference in the tiers contributed to the favorable increase of Rental Revenue. There were more Level 5 up this year than in 2014.

Staffing

Alongside the three full-time and one part-time staff members, the events are run by a group of 20 auxiliary technicians and front-of-house staff. Managing an auxiliary roster is always challenging and we continue to add to it as our folks move on to other opportunities. We are very proud of how our auxiliary team welcomes new members and helps us to work them into our systems.

Next Year

Next year we intend to continue to refresh our roster of auxiliary staff, and invest in their training. In addition, we will be focusing on the sustainability of our systems, facility and equipment, with the goal of continuing to increase our capacity to produce great events.

Communications Coordinator Report 2015 -2016

Once again, Communications was busy on a variety of projects. More than 120 projects were completed in support of partnerships, residencies, recreation programs, special events, Board and Staff initiatives, and rental clients.

Digital

Our website continues to be our main point of contact for our patrons. We will need to assess it next year to see how its backend is holding up. Social media (mainly, Facebook and Twitter) is also key. This year, we added Instagram as an important tool in our social media channels. Instagram is a photo-sharing app which uses hashtags (keyword phrases) to connect with an audience. It's a quick way to post about something happening in the moment, and is quite successful for such things as event openings or fun activities happening in the centre.

We amicably ended our wifi sponsorship relationship with Novus TV once the City of Vancouver's Telus sponsored and installed VanWiFi was brought online, Fall 2015. VanWiFi is a little bit stronger than Novus' signal was. Any problems with the wifi are directed to Telus.

Doors Open

The Roundhouse took part in the October 2015 City-wide initiative, Doors Open, which gives citizens the opportunity to look 'backstage,' so to speak. We offered architectural tours, displayed our archives, showcased our studios, offered a free all-ages art station, had two exhibits (history panels exhibit, and Roundhouse photography by our volunteer Documentation Team), and visitors could watch technicians breakdown an Exhibition Hall event. For this, Communications created a full suite of branded display signage to guide visitors through the centre.

Roundhouse Heritage Gallery

Cyndy Chwelos collaborated with Hanne Lene Dalglish to create a more inviting and interactive gallery space in the Mezzanine. With a bright blue wall as the backdrop, they designed a display around 23 history panels using significant decades and interesting quotes from the panels to draw patrons in. The timeline runs from left to right (1880s to 2000s), ending with a list of services the Roundhouse now provides and a short explanation of each. An installed television monitor plays the

four Roundhouse Story Project videos on a loop. The title of the gallery is on the wall by the stairs, guiding patrons to the new gallery up the stairs. Anecdotal evidence suggests that the large decade numbers, smaller pull quotes and information-rich panels are successfully enticing patrons to peruse the gallery, as expected. Eventually, new lighting is expected to be installed to provide a better viewing opportunity and there are plans to artistically animate the stairs to further encourage patron interaction.

Intern

Kelty Roberts finished her internship with us during the 2015-16 year. Her last year's internship centered mostly on putting the Archives into a workable order, and gathering information about the H Drive. This year, she really tackled the H Drive and took it from a dizzying 300-odd files and folders on the main drive to a serene 18 folders. Although, there is still more that could be done to further clean up the H Drive, Kelty made it possible for all staff to easily access the H Drive without having to learn complicated, nonsensical file paths. The Roundhouse Archives are located in the upstairs office on one shelving unit and a filing cabinet. They're hard to miss because of the bright, multi-coloured binders. Physical materials are continually being collected to continue preserving the Roundhouse's history. Visitors are always welcome.

Respectfully submitted,

Program Staff:

Cyndy Chwelos, Arts Programmer

Marie Lopes, Arts Programmer

Fraser McElroy, Interim Volunteer and Special Events Assistant

Roy Liu, Program Assistant/Special Events (to June 2016)

Silvia Rubino, School Age Children's Program Coordinator

Diana Guenther, Community Youth Worker

Diana VanderVeen, Older Adults/Seniors Worker

Vittoria Basile, Recreation Programmer

Valerie Ferrar, Recreation Programmer

Andrew McCaw, Technical Director/Production Manager

Hanne Lene Dalglish, Communications Coordinator